

Security Guards are required for the following: (a) evening events, (b) events with over 50 people, and (c) events where alcohol will be provided. A security officer is required to be present onsite during the entire event, including one hour prior to the start and one hour after the conclusion of the event, or the actual time required for tear down and/or cleanup. The hourly charge for a security officer will be according to prevailing hourly billing rates with a service provider, and the final charges will be based upon the security officer's report regarding the time spent on the event. Any overtime billed by the contract security guard firm will be passed on to the person renting the facility and may be deducted from the initial security deposit.